



Hello,

On behalf of the CITF, I would like to welcome you to the Safety Trained Supervisor Construction (STSC) Exam Prep workshop. Congratulations on achieving the Construction Site Safety Specialist certificate—an accomplishment you should be proud of. We are thrilled to have you join us for an engaging, highly demanding, and fun-filled week.

As you prepare for the STSC Exam, you will be required to complete and submit some documents to the Carpenters International Training Fund (CITF) and the Board of Certified Safety Professionals (BCSP). The first document is the BCSP information Gathering Form. Please fill out this form and return it to your local training center. You will not be able to register for the class without it. Once this is completed and you have been registered for the class, you will need to create an account for the BCSP. To do this, simply visit the BCSP website and follow the instructions provided. Once your account is created, you **MUST** fill out and submit your application to the BCSP. You will find step-by-step instructions on how to do this in this packet.

Your Safety Trained Supervisor Construction (STSC) application **MUST BE RECEIVED by the BCSP 31 days before the start of the class.** This is a strict deadline, and failure to meet it will result in your registration being canceled. We urge you to submit your application on time to secure your spot in the workshop. **If the application is over 1 year old, the BCSP will cancel it, and you will need to complete a new application. THIS IS PER THE BCSP POLICY.**

Around 45 days from the workshop start, you will receive an email from a representative of the BCSP. This representative will be able to assist you and answer any questions that may arise. Also, your study guide with directions for the class prework will be mailed to the address provided. If you have moved and have a new address, please submit a new BCSP Information Gathering Form with your updated address. **WE will not be mailing out additional study materials.**

If you have any questions, please direct them to your local training center. They will be able to assist you.

Once again, I extend my congratulations to you. I look forward to meeting you.

Fraternally,

A handwritten signature in blue ink that reads "Brian Connearney". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Brian Connearney, CSP
Technical Coordinator



BCSP Information Gathering Form

This form collects information from attendees of the Safety Trained Supervisors Construction Exam Prep workshop at the UBC International Training Center in Las Vegas, NV, and arranges delivery of the course study materials.

Course Start Date:		Course End Date:	
UBC Number:			
Full Name on the Photo ID. This must match your registration for the exam:			
Mailing Address:			
City:		State:	Zip Code:
Preferred Email:		Preferred Phone Number:	
BCSP Customer ID#:		Date of Application Completed:	

Due to the on-site delivery of the STSC exam at the Carpenters International Training Center (CITC), no special accommodations, like extra time or medical assistance, can be provided by the Carpenters International Training Fund (CITF). Participants needing special accommodations must arrange to take the exam at their local Pearson Vue testing center, where such accommodations are available. They should also inform their local training center in advance when submitting the BCSP information-gathering form.

All participants in this course must agree to complete their BCSP account profile and submit their application 31 days before their scheduled class starts. **If the application is over 1 year old, the BCSP will cancel it, and you will need to complete a new application. THIS IS PER THE BCSP POLICY.** Failure to complete this will result in the attendee's registration being canceled. Canceled registrations will not be reinstated. The attendee must register for the next available course.

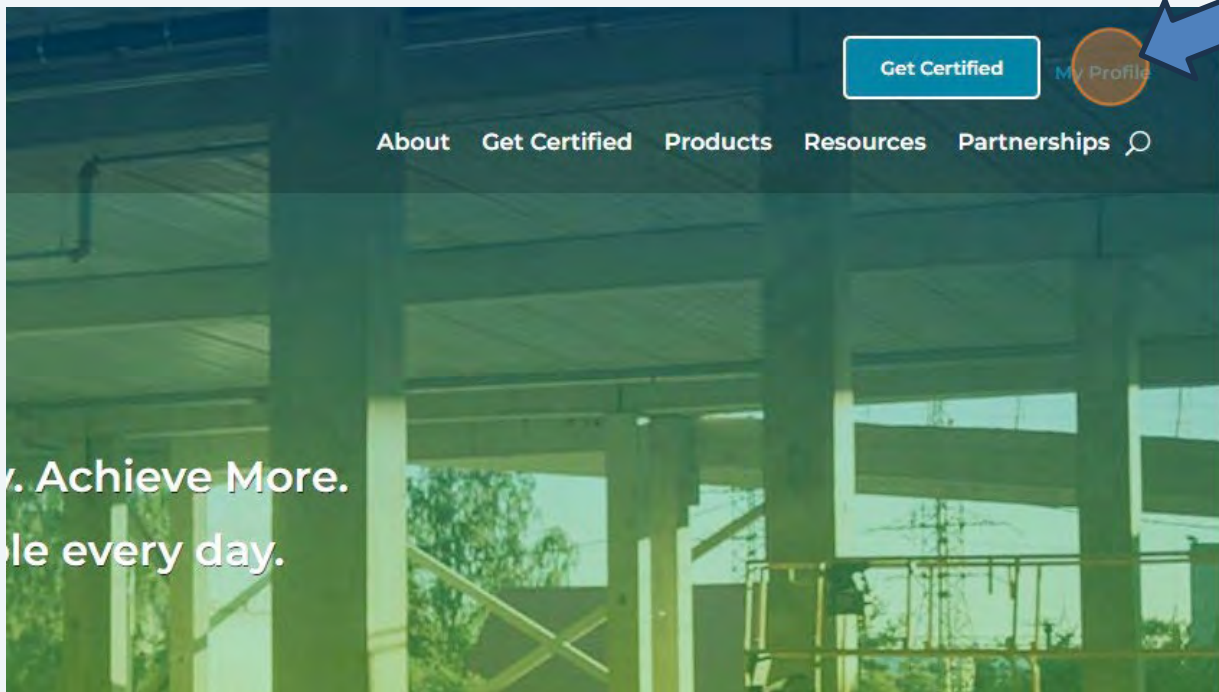
I understand that I will be canceled from this course if I do not complete the above requirements. I also understand that the CITF will not reimburse me for lost wages and benefits while attending the training. Any concerns regarding reimbursement for lost wages and benefits must be directed to your local training fund or council.

_____ Participants Initials

How to Apply for Safety Trained Supervisor Construction (STSC) Certification

1 Navigate to <https://www.bcsp.org/>


2 Click "My Profile" in the upper right corner.



- 3 Enter your username and password that you created when you created your profile.

ne,
ner ID:

Return to Menu




[Forgot Username or Password?](#)

[New Customer? Click here](#)

- 4 Click "Login"

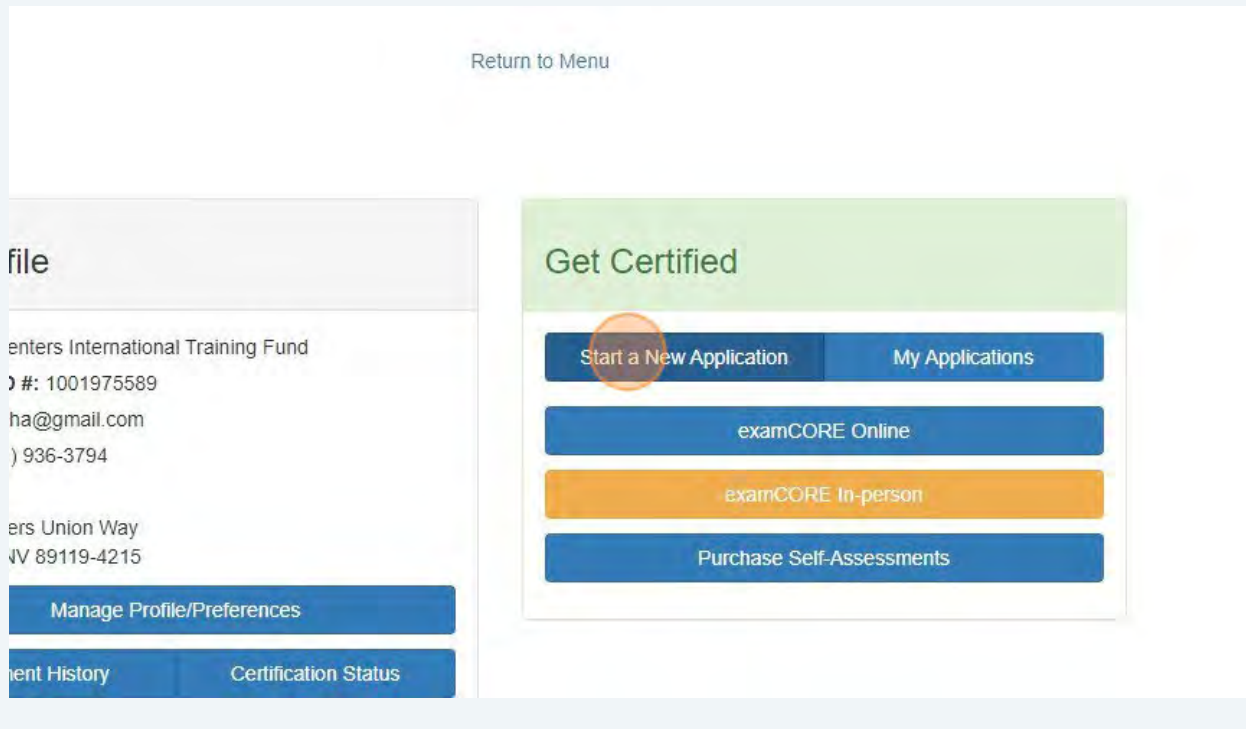
Return to Menu



[Forgot Username or Password?](#)

[New Customer? Click here](#)

- 5 In the upper right-hand side click "Start a New Application." On this page you will be able to locate your Customer ID# under the Profile Box on the right.



- 6 Click "Apply for Safety Trained Supervisor Construction (STSC)"



7 Click "Next"

- Review

- 30 hours of safety, health, and environmental training; and
- Two years supervisory experience; **OR** four years work experience; **OR** an a safety, risk management, or construction management; **OR** completion of a t or apprenticeship

Enter the appropriate information on each application page then click "Next." been entered, the "**Submit App & Checkout**" option will appear. Please see *Certification* at www.bcsp.org/stsc for complete details about the minimum re

Next

Web Browsers: The BCSP Certification Management System (CMS) runs best in Google Chr

[Return to Menu](#)

8 You are now going to enter the classes you took. Click " add new" to enter your training.

You are Currently Editing Application: 394231

Status: Application Pending

- Instructions
- **Training Received**
- Apprenticeship / Education
- Work Experience
- Validation/Attestation
- Group Management
- Application Checkout Options
- Review

The STSC candidate must have completed 30 hours of formal safety training through a single course c

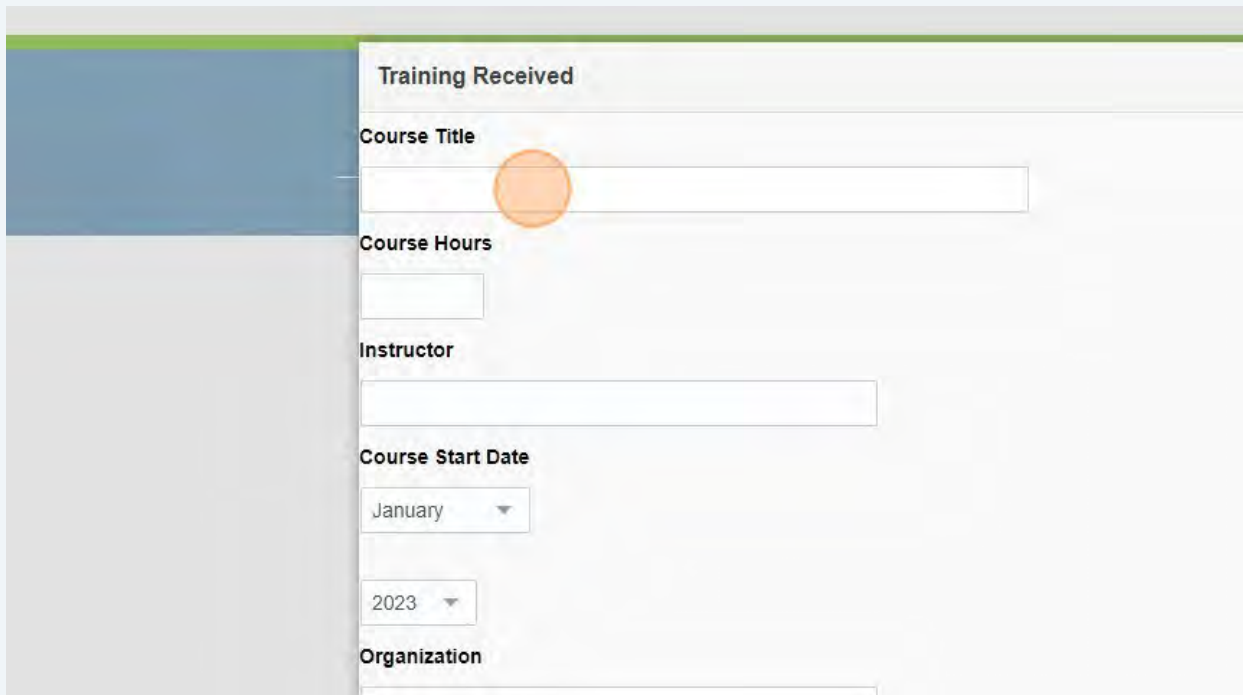
For applications that are selected for audit, the acceptable forms of validation documentation for trainir attendance/completion or a letter from your employer confirming training received.

add new

No records have been entered indicating training received.

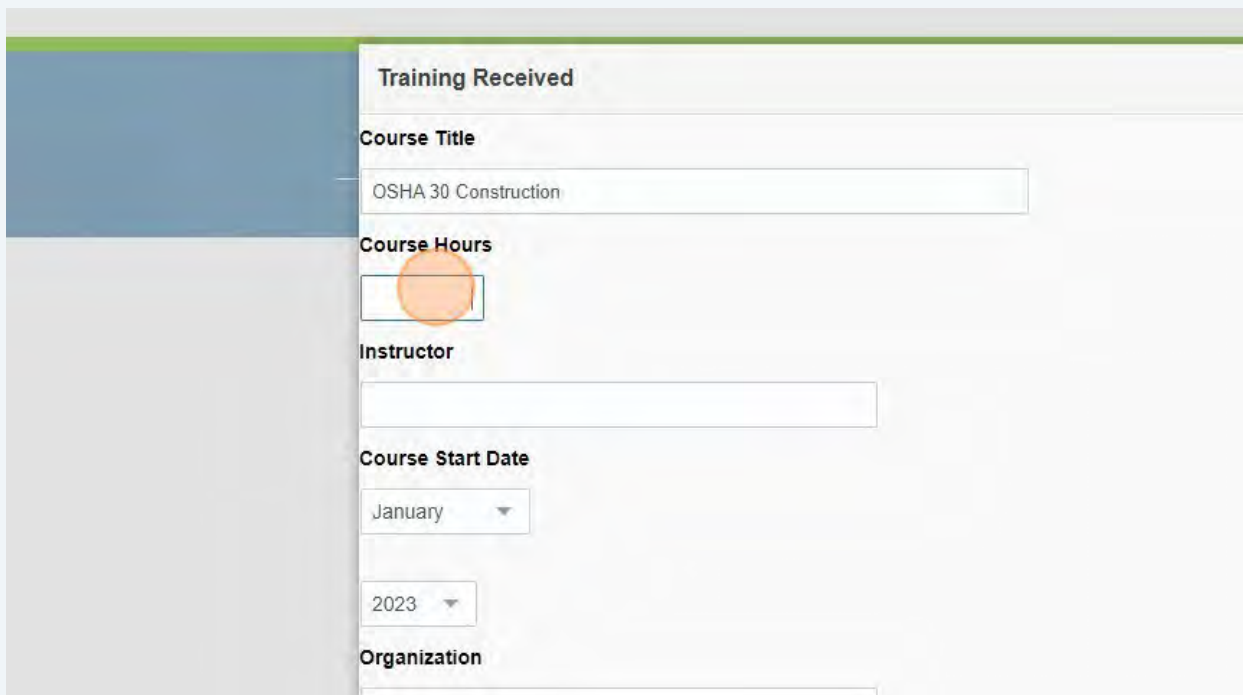
Next

9 Click the "Course Title" field and enter in the class name.



The screenshot shows a web form titled "Training Received". The form has several input fields: "Course Title", "Course Hours", "Instructor", "Course Start Date" (with month and year dropdowns), and "Organization". An orange circle highlights the "Course Title" input field, which is currently empty.

10 Click the "Course Hours" field and enter the length of the class.



The screenshot shows the same "Training Received" form. The "Course Title" field now contains the text "OSHA 30 Construction". The "Course Hours" field is highlighted with an orange circle and is currently empty.

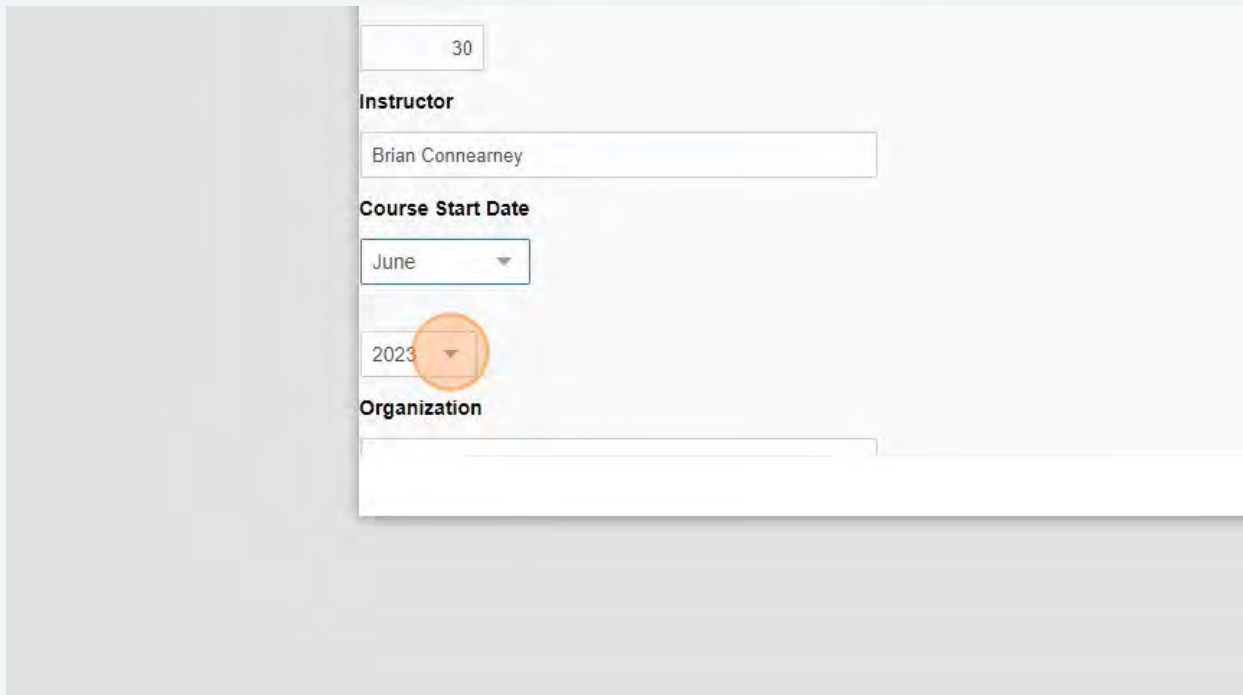
11 Click the "Instructor" field and enter the instructor's name.

The screenshot shows a form titled "Training Received" with the following fields: "Course Title" (OSHA 30 Construction), "Course Hours" (30), "Instructor" (empty), "Course Start Date" (January 2023), and "Organization" (empty). An orange circle highlights the "Instructor" text input field.

12 Click this dropdown to enter the course start date.

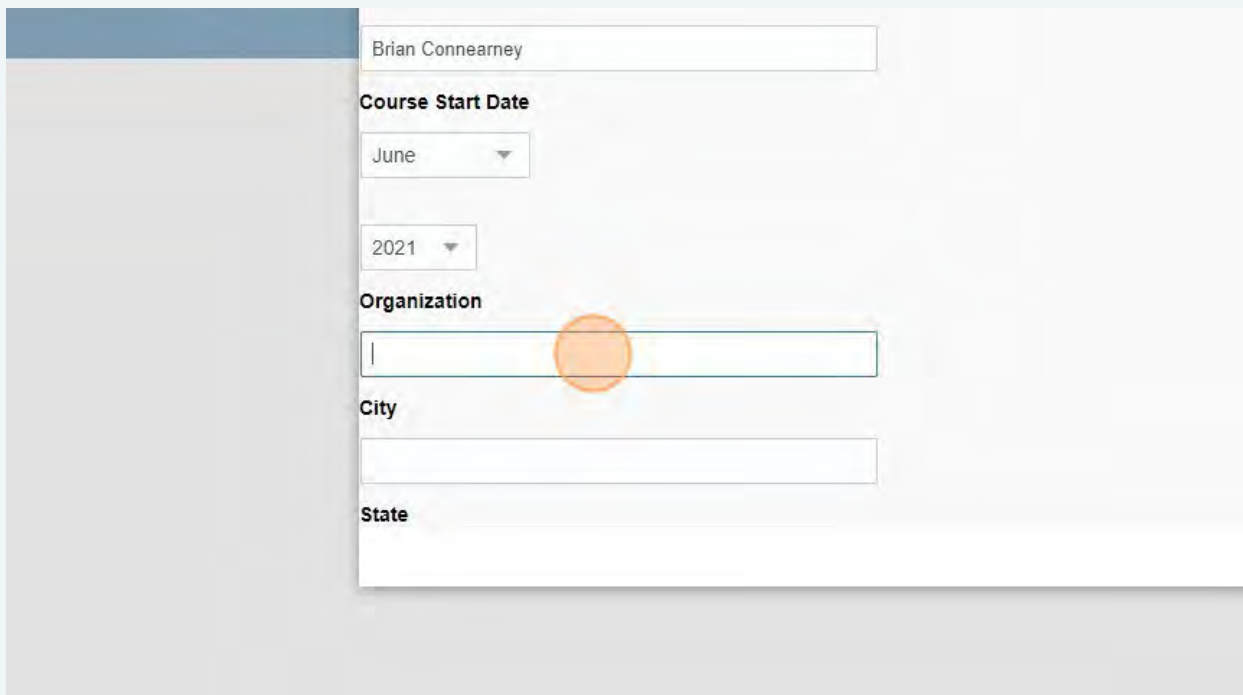
This screenshot shows the same form as above, but with the "Instructor" field filled with "Brian Conneaney". An orange circle highlights the dropdown arrow of the "Course Start Date" field, which is currently set to "January".

13 Click this dropdown to enter the year.



A screenshot of a form with several fields. At the top, there is a text input field containing the number "30". Below it is the label "Instructor" followed by a text input field containing "Brian Connearney". Underneath is the label "Course Start Date" followed by a dropdown menu showing "June". Below that is another dropdown menu showing "2023", which is highlighted with an orange circle. At the bottom is the label "Organization" followed by an empty text input field.

14 Click the "Organization" field to enter who you took the class with.



A screenshot of a form with several fields. At the top, there is a text input field containing "Brian Connearney". Below it is the label "Course Start Date" followed by a dropdown menu showing "June". Underneath is another dropdown menu showing "2021". Below that is the label "Organization" followed by an empty text input field, which is highlighted with an orange circle. At the bottom are the labels "City" and "State", each followed by an empty text input field.

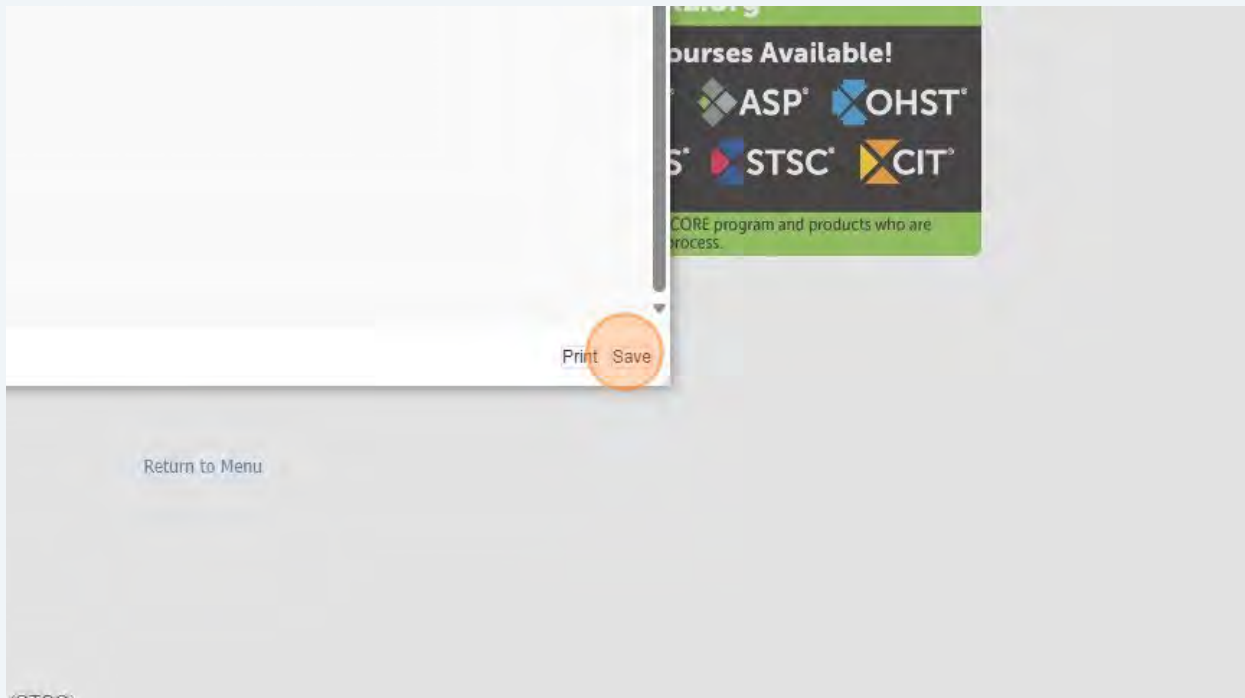
15 Click the "City" field.

A screenshot of a web form. At the top, there are two dropdown menus: the first is set to "June" and the second to "2021". Below these is the "Organization" section with a text input field containing "CITF". The "City" section has a text input field that is empty and highlighted with an orange circle. Below that is the "State" section with a dropdown menu.

16 Click this dropdown to enter the state

A screenshot of the same web form as in step 15. The "City" field now contains "Las Vegas". The "State" dropdown menu is open, showing a list of states including Alabama, Alaska, Alberta, American Samoa, Arizona, Arkansas, Armed Forces, Armed Forces Americas, and Armed Forces Pacific. The dropdown menu is highlighted with an orange circle. To the right of the form, there is some partially visible text: "licant: Carpenters International Training Fund", "lication: Certification Applications", and "ification Type: Safety Trained Supervisor Construction (S".

17 Click "Save"



18 If you have to enter more training hours in repeat steps 9 -18.

19 Once all the classes are entered, and you have the 30 hours of training Click "Next"

attendance/completion or a letter from your employer confirming training received.

- Work Experience
- Validation/Attestation
- Group Management
- Application Checkout Options
- Review

add new

	Course End Date	Course Length	Course Title	Organiza
	11/2022	4	Construction Site Safety Management and Leadership	CITF
	06/2021	30	OSHA 30 Construction	CITF
	09/2018	8	Ergonomics	CITF
		42		

Next

20 Do not enter your apprenticeship information even if you graduated from one. It is easier to enter in your work experience. Click the "Neither: Click "Next/Save" to continue" field.

- Instructions
- Training Received
- **Apprenticeship / Education**
- Work Experience
- Validation/Attestation
- Group Management
- Application Checkout Options
- Review

Apprenticeship or Education

Select an option that applies to you:

Completed an apprenticeship program of at least two (2) years
Upload a copy of your certificate showing the date of completion

Have an associate degree or higher in occupational safety, risk management
Upload a copy of your official transcript

Neither: Click "Next/Save" to continue

Apprenticeship organization / College or University name

Apprenticeship completion date / graduation date

Apprenticeship completion document / copy of official transcript
 No file chosen

21 Click Next/Save.

Apprenticeship completion date / graduation date

Apprenticeship completion document / copy of official transcript
 No file chosen

Web Browsers: The BCSP Certification Management System (CMS) runs best in Google Chrome & Microsoft Edge.

[Return to Menu](#)

22 Enter your last 5 years of work history in this section. Click on Add new.

- **Work Experience**
- Validation/Attestation
- Group Management
- Application Checkout Options
- Review

Overlapping months will not receive double credit.

For applications that are selected for audit, acceptable forms of validation documents are:

1. A copy of the Experience Form(s) submitted with your application signed by supervisor
2. A letter on company letterhead from employer validating employment dates, job title, and whether the job was Safety/Health/Environmental;
3. BCSP Experience Validation Form completed by employer (ONLY IF YOUR APPLICATION IS FOR A BCSP CERTIFICATION)

No work experience records have been entered yet.

23 Enter your title from the employer. Example: Carpenter, Foreperson, Apprentice, ETC

Applicant: Carpenters International Training Fund

Work Experience Information

Title

Start (MM/YYYY)

January

2023

End (MM/YYYY)

January

24 Click this dropdown. To enter the start date

Applicant: Carpenters International Training Fund

Work Experience Information

Title

Start (MM/YYYY)

January

2023

End (MM/YYYY)

January

2023

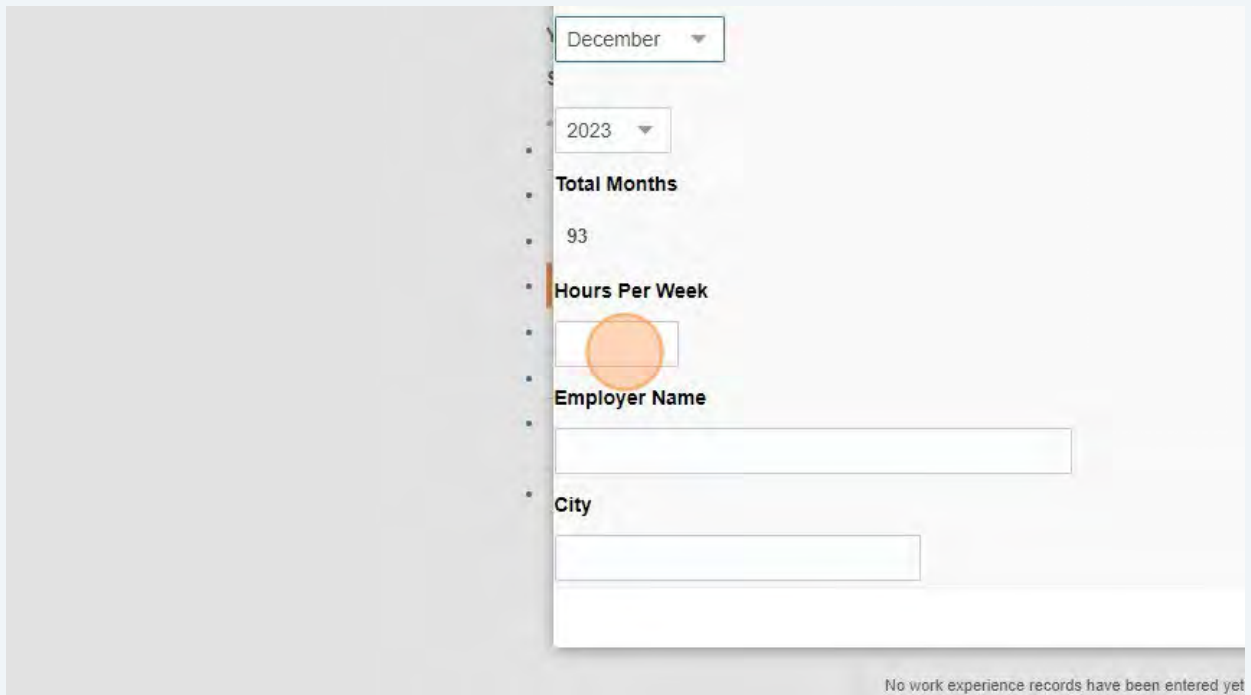
25 Click this dropdown.

The screenshot shows a form titled "Work Experience Information". The "Title" field contains "Instructor". The "Start (MM/YYYY)" section has a month dropdown set to "April" and a year dropdown set to "2023", which is highlighted with an orange circle. The "End (MM/YYYY)" section has a month dropdown set to "January" and a year dropdown set to "2023". The "Total Months" field is partially visible at the bottom.

26 For your current employer, enter the current date and month.

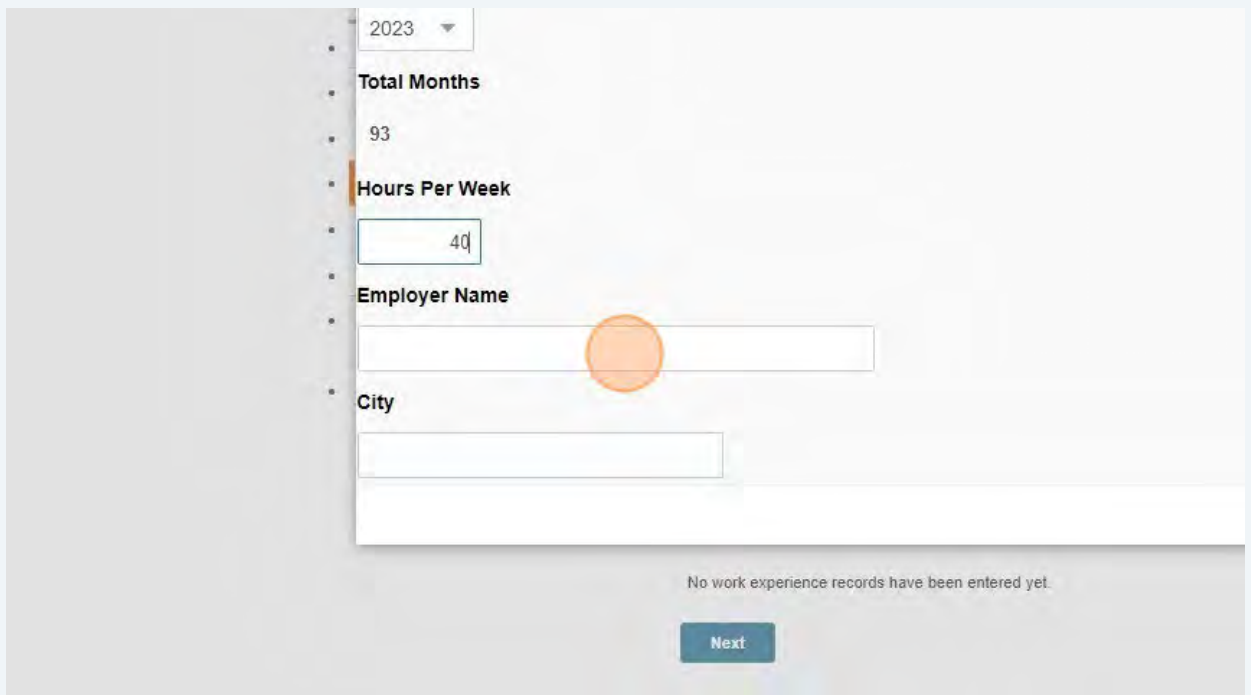
The screenshot shows the same "Work Experience Information" form. The "Title" field contains "Instructor". The "Start (MM/YYYY)" section has a month dropdown set to "April" and a year dropdown set to "2016". The "End (MM/YYYY)" section has a month dropdown set to "January", which is highlighted with an orange circle, and a year dropdown set to "2023". The "Total Months" field is partially visible at the bottom. At the bottom right of the form, there is a message: "No work experience records have been entered yet."

27 Click the "Hours Per Week" field.



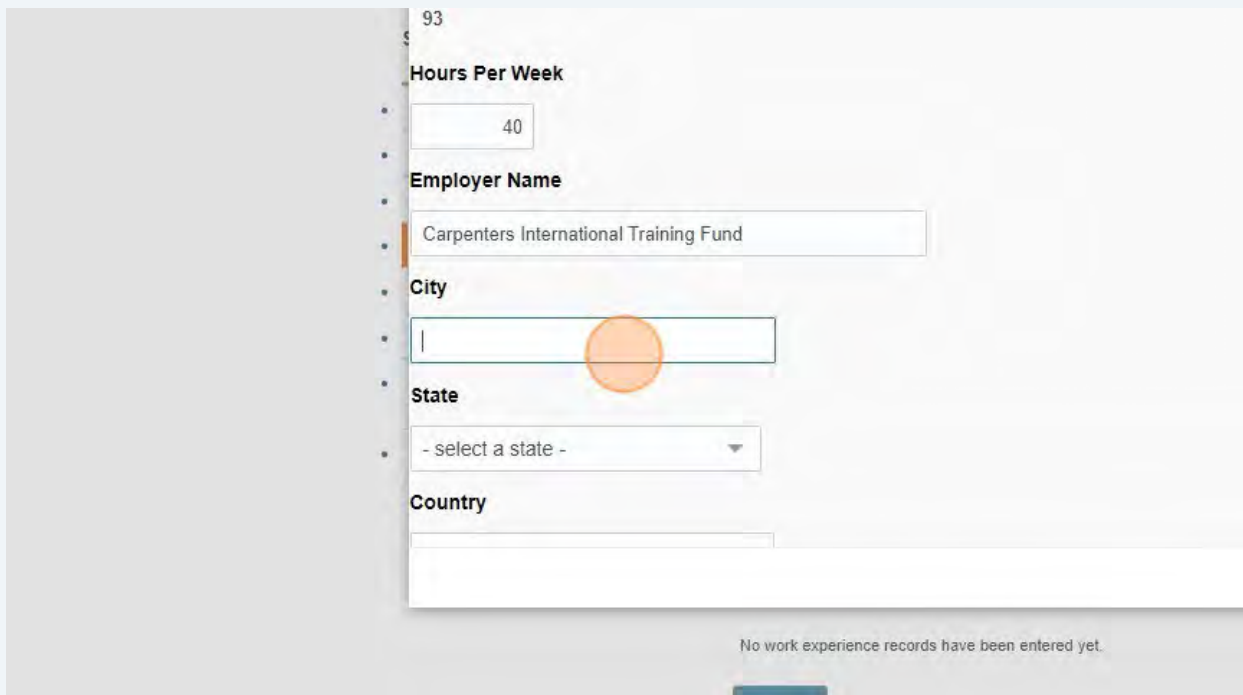
A screenshot of a web form with a sidebar on the left. The sidebar contains a list of fields: "December", "2023", "Total Months", "93", "Hours Per Week", "Employer Name", and "City". The "Hours Per Week" field is highlighted with an orange circle. The main form area contains a dropdown menu for "December", a dropdown for "2023", a text input for "Total Months" with the value "93", a text input for "Hours Per Week", a text input for "Employer Name", and a text input for "City". At the bottom right, there is a message: "No work experience records have been entered yet".

28 Click the "Employer Name" field.



A screenshot of a web form with a sidebar on the left. The sidebar contains a list of fields: "2023", "Total Months", "93", "Hours Per Week", "Employer Name", and "City". The "Employer Name" field is highlighted with an orange circle. The main form area contains a dropdown menu for "2023", a text input for "Total Months" with the value "93", a text input for "Hours Per Week" with the value "40", a text input for "Employer Name", and a text input for "City". At the bottom right, there is a message: "No work experience records have been entered yet." and a "Next" button.

29 Click the "City" field.



93

Hours Per Week

40

Employer Name

Carpenters International Training Fund

City

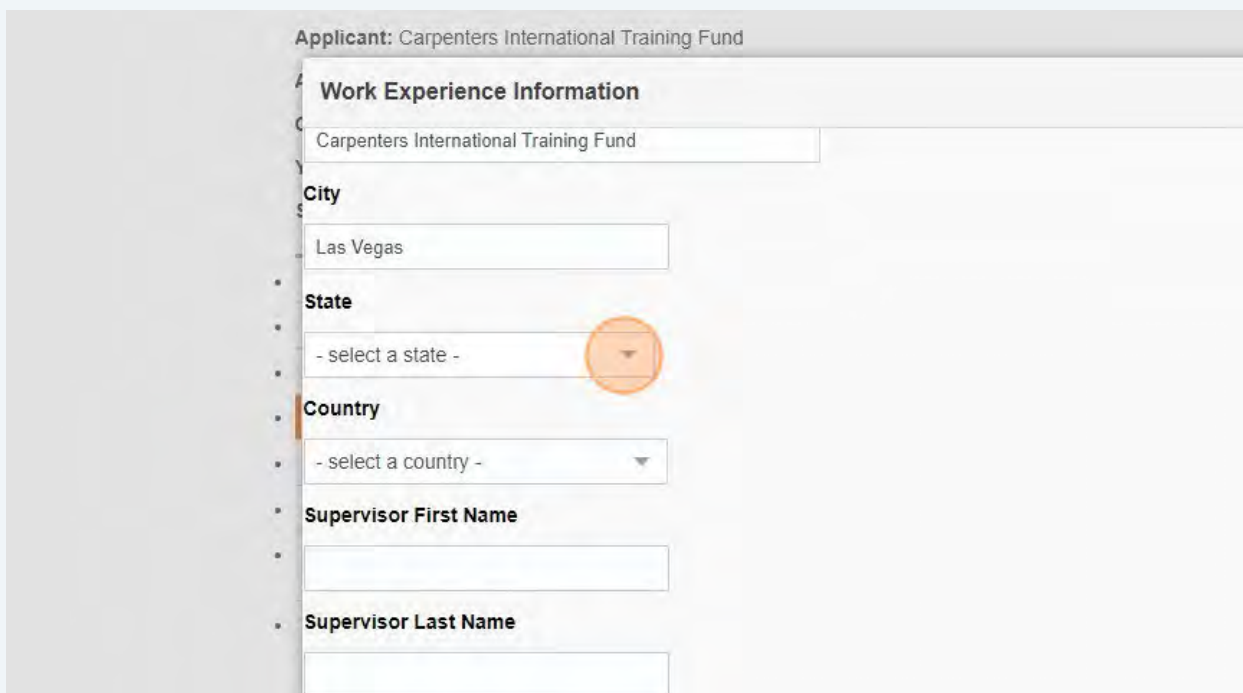
State

- select a state -

Country

No work experience records have been entered yet.

30 Click this dropdown.



Applicant: Carpenters International Training Fund

Work Experience Information

Carpenters International Training Fund

City

Las Vegas

State

- select a state -

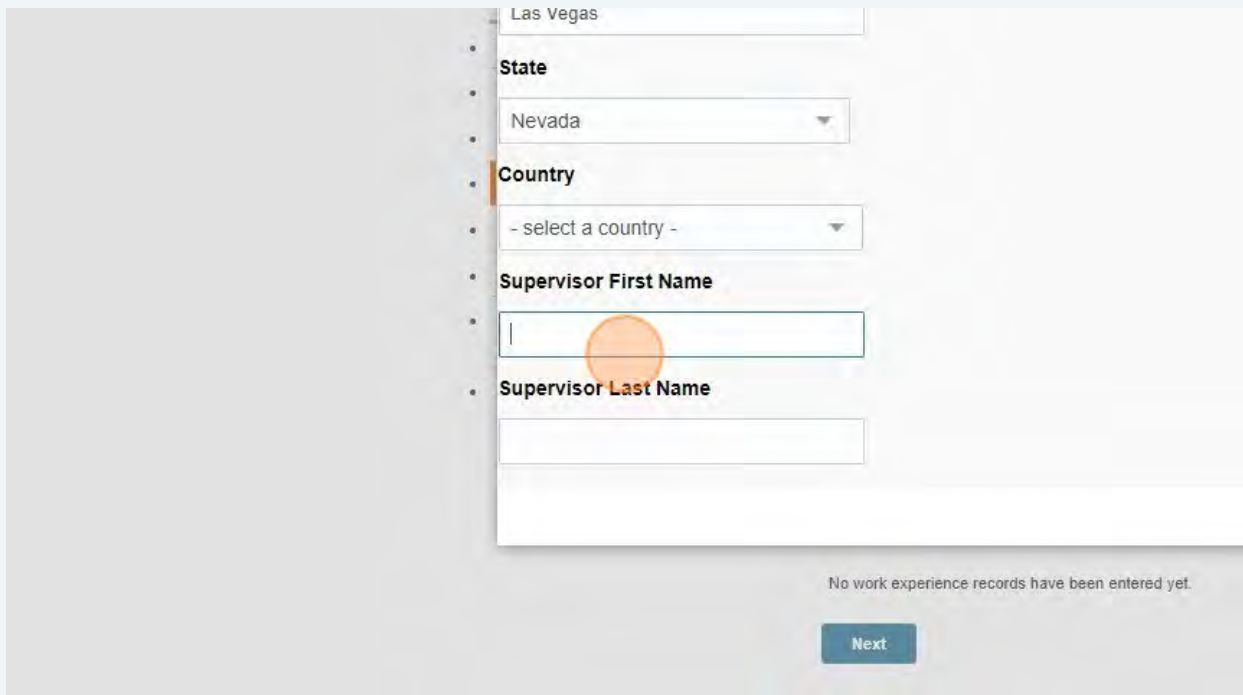
Country

- select a country -

Supervisor First Name

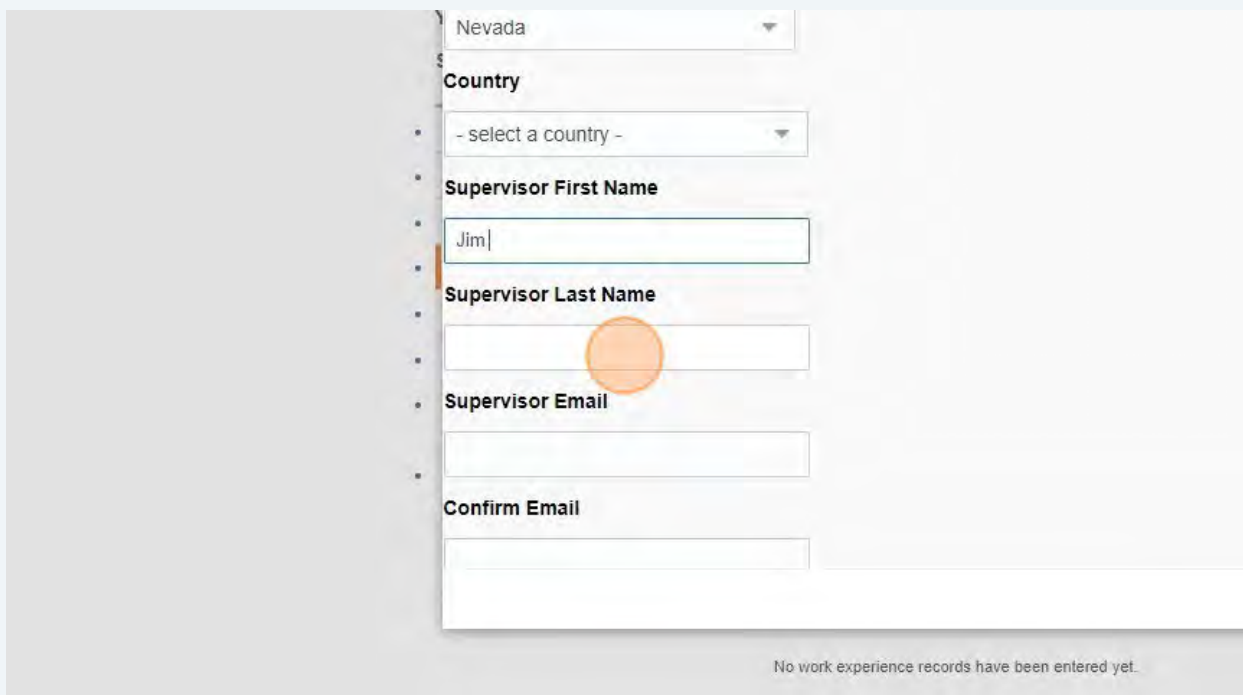
Supervisor Last Name

31 Click the "Supervisor First Name" field.



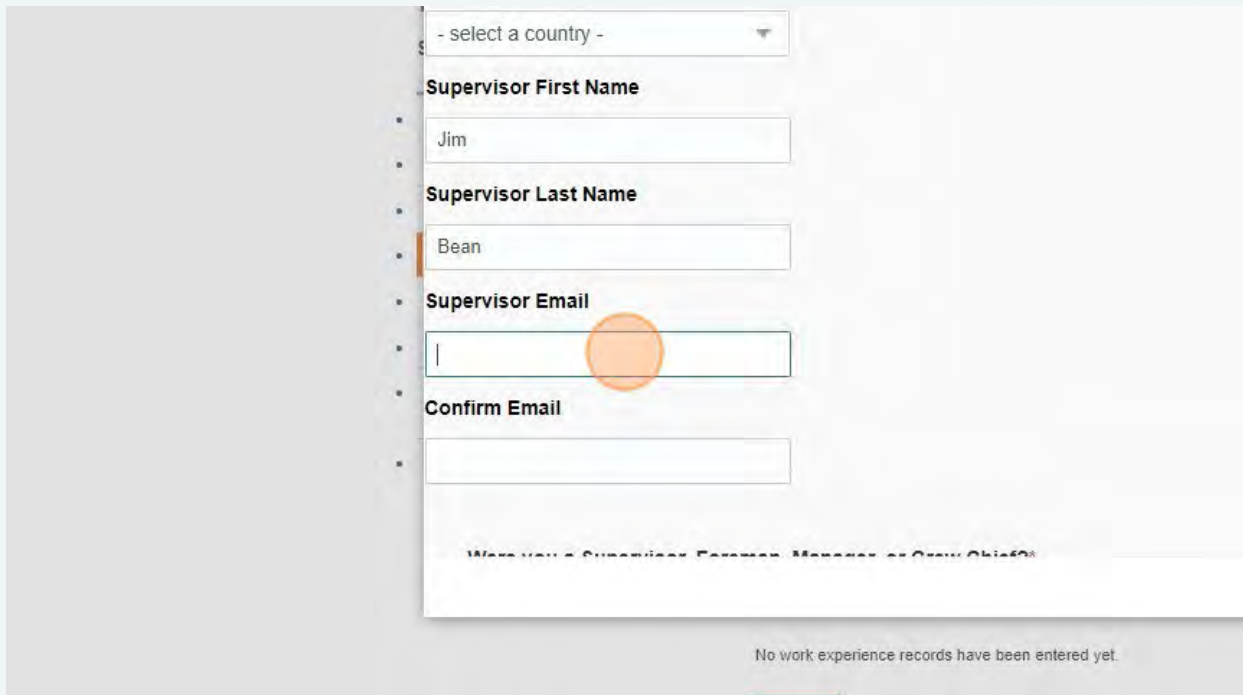
A screenshot of a web form with several fields. At the top, there is a dropdown menu showing "Las Vegas". Below it is a "State" dropdown menu showing "Nevada". Then a "Country" dropdown menu showing "- select a country -". The "Supervisor First Name" field is highlighted with an orange circle and contains a vertical cursor. Below it is the "Supervisor Last Name" field, which is empty. At the bottom right, there is a "Next" button and a message: "No work experience records have been entered yet."

32 Click the "Supervisor Last Name" field.



A screenshot of a web form, similar to the one above. The "Supervisor First Name" field now contains the text "Jim". The "Supervisor Last Name" field is highlighted with an orange circle and is empty. Below it are the "Supervisor Email" and "Confirm Email" fields, both empty. At the bottom right, there is a message: "No work experience records have been entered yet."

33 Click the "Supervisor Email" field.

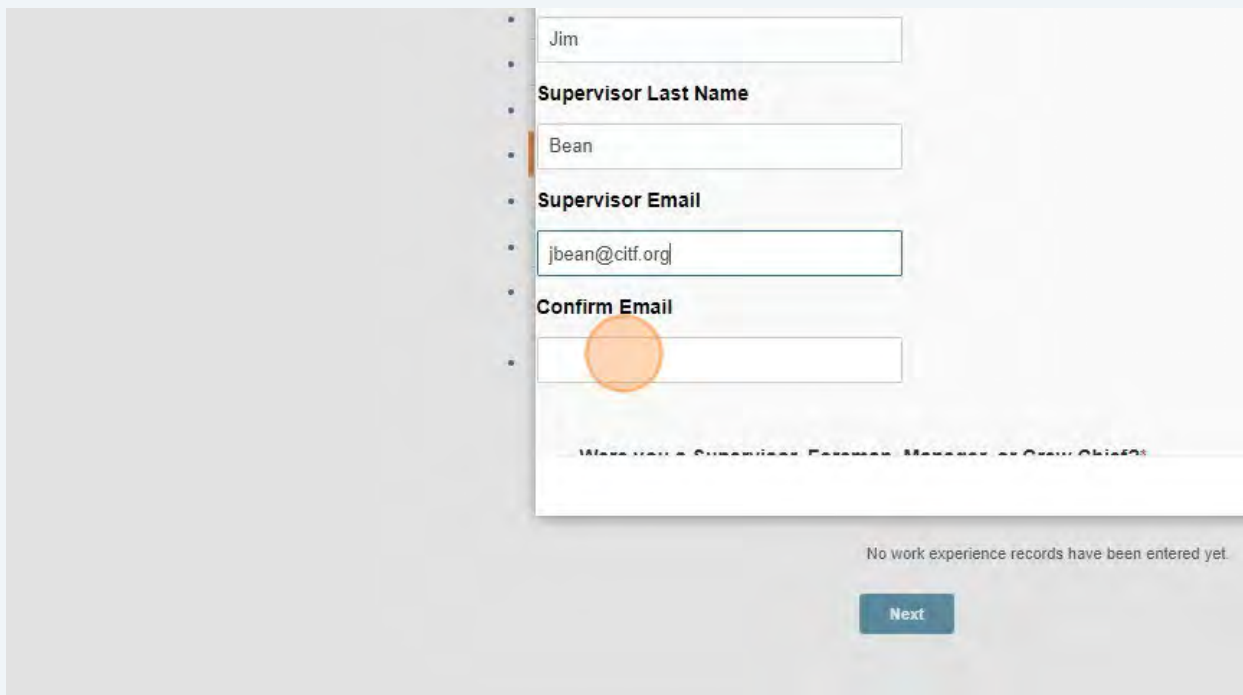


A screenshot of a web form with several input fields. At the top, there is a dropdown menu with the text "- select a country -". Below it are the following fields:

- Supervisor First Name**: Input field containing "Jim".
- Supervisor Last Name**: Input field containing "Bean".
- Supervisor Email**: Input field with a vertical cursor and an orange circle highlighting it.
- Confirm Email**: Input field.

Below the fields is a question: "Were you a Supervisor, Foreman, Manager, or Crew Chief?". At the bottom of the form, there is a message: "No work experience records have been entered yet." and a "Next" button.

34 Click the "Confirm Email" field.

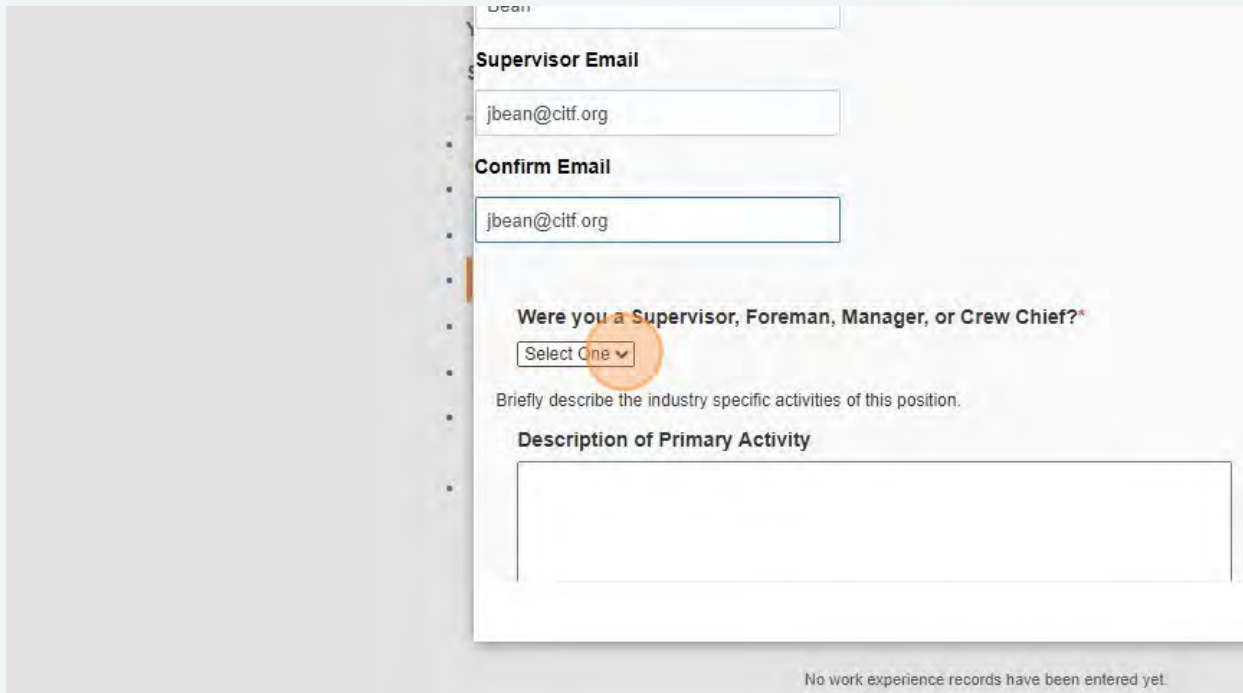


A screenshot of the same web form as in the previous image, but with the following changes:

- The **Supervisor Email** field now contains the text "jbean@ctf.org".
- The **Confirm Email** field is highlighted with an orange circle.
- The "Next" button is now visible at the bottom of the form.

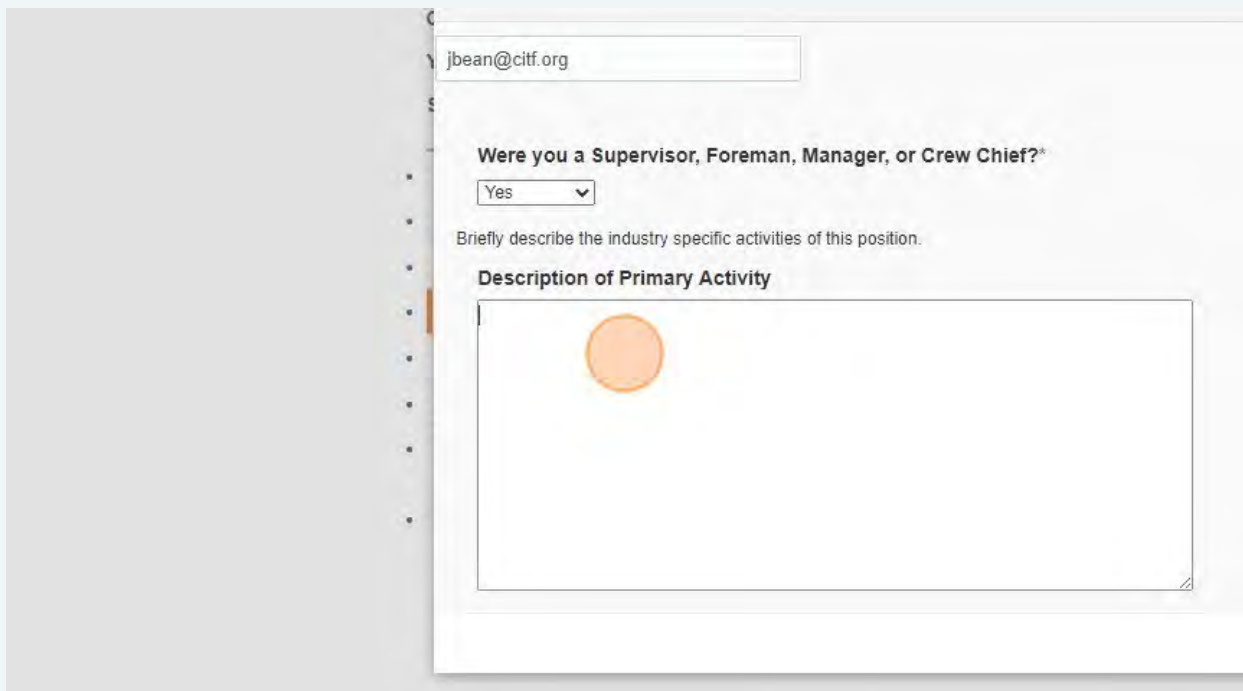
The message "No work experience records have been entered yet." remains at the bottom of the form.

35 Click this dropdown.



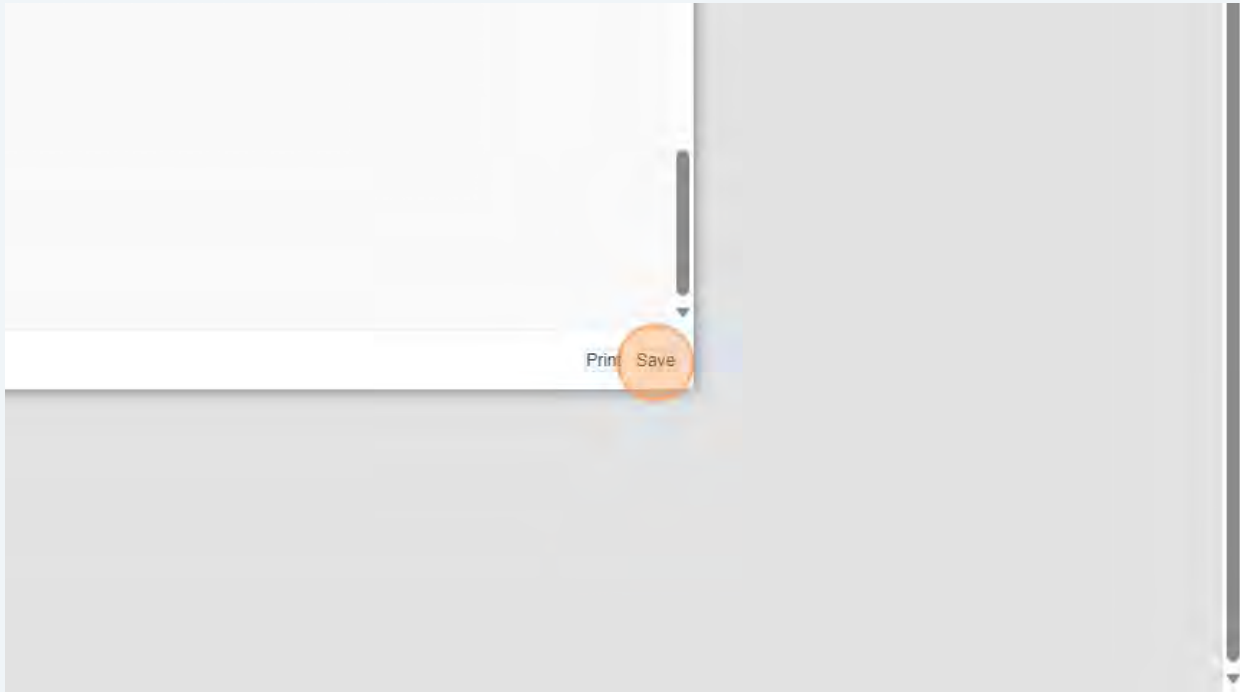
The screenshot shows a web form with several fields. At the top, there is a partially visible text input field containing "Dean". Below it is a section titled "Supervisor Email" with a text input field containing "jbean@citf.org". This is followed by a "Confirm Email" section with another text input field containing "jbean@citf.org". Below these is a question: "Were you a Supervisor, Foreman, Manager, or Crew Chief?*" with a dropdown menu currently set to "Select One". An orange circle highlights this dropdown menu. Below the question is the instruction "Briefly describe the industry specific activities of this position." and a section titled "Description of Primary Activity" with a large empty text area. At the bottom right of the form, there is a note: "No work experience records have been entered yet."

36 Enter in a description of what you do for your employer.



The screenshot shows the same web form as in the previous image. The "Supervisor Email" and "Confirm Email" fields are now partially obscured by a grey sidebar on the left. The "Were you a Supervisor, Foreman, Manager, or Crew Chief?*" dropdown menu is now set to "Yes" and is highlighted with an orange circle. The "Description of Primary Activity" text area is also highlighted with an orange circle. The rest of the form structure, including the instruction "Briefly describe the industry specific activities of this position." and the "No work experience records have been entered yet." note, remains the same.

37 Click "Save"





38 Once all the work history is completed. Click "Next"

- Application Checkout Options
- Review

2. A letter on company letterhead from employer validating employment dates, if applicable, are/were Safety/Health/Environmental;

3. BCSP Experience Validation Form completed by employer (ONLY IF YOUR /

add new

	Title	Employer	Start Date	End Date
 	Instructor	Carpenters International Training Fund	04/16	12/23

Next

39 Answer questions 1 - 4 under the Validation section. Answer all the questions .

- Training Received
- Apprenticeship / Education
- Work Experience
- **Validation/Attestation**
- Group Management
- Application Checkout Options
- Review

Validation

BCSP has the right to and will evaluate the character of applicants, candidates, and members. The Board takes into account the criminal conviction history and known status with BCSP. The Board takes into account the criminal conviction history and known status with BCSP.

The following answers are required. Please make your selections carefully, your answers once you have agreed to the attestation statement.

1. Have you ever been convicted of a felony that has not been previously

Yes

No

2. Have you been convicted of a misdemeanor within the last five (5) year disclosed to BCSP?*

Yes

No

3. In jurisdictions that do not classify offenses as felonies or misdemeanors, have you been convicted of a crime that carries with it a potential sentence of one or more years probation?

Yes

No

40 Answer all the questions under the Attestation section.

Yes

No

Attestation

I further AGREE and UNDERSTAND the following statements:

I certify that all statements above (including supplemental materials) are true and correct to the best of my knowledge; this also includes all matters disclosed to BCSP and Action Against a Professional License or Other Credential Policy.*

Agree

I understand that if I am currently involved in any legal proceeding of a crime that would require me to report such conviction to BCSP, and will do so within 90 days of the conclusion of the proceeding.*

Agree

I understand that if I am currently involved in any proceeding that, upon conviction, revocation, or placing on probation any professional license or credential, within 90 days of the conclusion of the proceeding.*

Agree

I understand that falsification of information in this document, including at the time of application (including digital badge profiles) provided now or later may be cause for

41 Click the "Yes. I have read, understand, and agree to these attestation statements.

Reference documents can be found on our Policies and Forms page, [BCSP.org/policies-forms](https://www.bccsp.org/policies-forms)" field.

Disabilities Act Amendments Act), I must inform BCSP prior to exam purc
may not be approved prior to my examination date.*

Agree

Upon approval to sit for the BCSP exam(s), I agree not to disclose any p
any reason. I understand if I disclose any portion of a BCSP examination
any BCSP certification I hold, terminate my opportunity to pursue a BCS
deemed appropriate.*

Agree

Validation Attestation*

Yes. I have read, understand, and agree to these attestation statem
Reference documents can be found on our Policies and Forms page,

Web Browsers: The BCSP Certification Management System (CMS) runs best in Google Chrom

[Return to Menu](#)

42 Once you answered all the questions, click the Next/Save button.

any reason. I understand if I disclose any portion of a BCSP examiner
any BCSP certification I hold, terminate my opportunity to pursue a BCS
deemed appropriate.*

Agree

Validation Attestation*

Yes. I have read, understand, and agree to these attestation statem
Reference documents can be found on our Policies and Forms page,

Web Browsers: The BCSP Certification Management System (CMS) runs best in Google Chrom

[Return to Menu](#)

43 You will not link your account to the Carpenters International Training Fund. Click Next

• Validation/Attestation

• **Group Management**

• Application Checkout Options

• Review

What Is a “Group”?

Employers, unions, and other organizations have the option to manage their members' BCSP credentials, payments, and purchases through the Group Management system. If your organization does so, you may link yourself to the group and manage permissions on the [Group Management](#) page.

Next

Web Browsers: The BCSP Certification Management System (CMS) runs best in Google Chrome.

[Return to Menu](#)

44 Click "Group Management" This will open a new tab or window on the computer.

When you return to your application from the Group Management page, you may be prompted to open a new browser tab or window. If you have not run out of time in your session, you will be able to return to the application page and continue with your application.

Employers and other organizations have the option to manage their members' BCSP credentials, payments, and purchases through the Group Management system. If your organization does so, you may link yourself to the group and manage permissions on the [Group Management](#) page.

45 Click "group"

gement”?

er organizations have the option to manage their group members' BCSP credentials, payments, and purchases through the Group Man
i does so, you may link yourself to the group and manage permissions here.

No Linked Groups

Click here to link to [group](#)

46 Click this dropdown and locate Carpenters International Training Fund and click on it.

[Back to profile](#)

Link to Group

rganizations that demonstrate they hold safety as a value by investing in safety certification are recognized as BCSP Safety Certification
s a union, construction firm, project owner or government agency can join the Certification Champions program. For information about h
ampion, go to [Workplace Safety and Certification](#), or click on the following link to [Join](#).

Select a group



Submit

ease note, to ensure your GAM has access to pay fees/view necessary actions that may be taken on your behalf, you must grant the proper permissions for each credential you
u are responsible for payment of any fees/actions needed for each of your credential(s).

47

Locate Carpenters International Training Fund In the down menu.

The screenshot shows a web interface with a dark sidebar on the left containing the text 'of Certified Professionals'. The main content area has a 'Back to profile' link at the top. Below it is the heading 'Link to Group'. A paragraph of text explains that organizations demonstrating safety values can join the 'champion' by going to 'Workplace Safety and Certification' or clicking on the following link. Below this text is a dropdown menu labeled 'Select a group' with a downward arrow. An orange circle highlights this dropdown menu. Below the dropdown is a 'Submit' button. A note below the button states: 'Please note, to ensure your GAM has access to pay fees/view necessary actions that may be taken c...'. The dropdown menu is open, showing a list of organizations: 'Select a group', 'Abhe & Svoboda, Inc 20000', 'Adolfson & Peterson Construction 20010', 'Advanced Technology Services 20020', 'AECOM-Alaska 20070', 'AECOM-Billings MT 20090', 'AECOM-DCS Americas 20150', and 'AECOM-EGYPT WGI-Egypt'. The 'Carpenters International Training Fund' is not visible in the current view of the dropdown.

The screenshot shows a user interface for the Board of Certified Safety Professionals (BCSP). On the left is a dark blue sidebar with the BCSP logo and text 'Board of Certified Safety Professionals'. Below the logo are links for 'My information', 'Profile' (with a person icon), and a 'Logout' button. The main content area is white and features a 'Back to profile' link with a left-pointing arrow. The section is titled 'Link to Group'. Below the title is a paragraph explaining that organizations demonstrating safety as a value (unions, construction firms, project owners, or government champions) can go to 'Workplace Safety and Certification' or another link. A search box contains the text 'Carpenters International Training Fund'. Below this is a section titled 'When you link your account to a group, you grant permission status, receive copies of your application-related notification permissions, you must deselect them when linking to your group'. Underneath, it says 'Allow GAM(s) access to:' followed by a search box containing 'Application Records'.

49 Click I agree.

Graduate Safety Practitioner (GSP)
Transitional Safety Practitioner (TSP)

I understand that certification is an individual credential, which belongs to the individual. I attest that by linking my BCSP customer record to my organization group record, I agree to share my status information (excluding exam results) available to the organization. I understand that I am responsible for certification-related fees on my behalf, but I understand that I am responsible for my own recertification requirements. If I change organizations, or if my organization changes, I will update my customer record from the group record (if appropriate), update my contact information.

I agree

Submit

Please note, to ensure your GAM has access to pay fees/view necessary actions that may be taken on your behalf, you are responsible for payment of any fees/actions needed for each of your credential(s).

50 Click "Submit" and you can close out the tab/window and return to the application screen.

I understand that certification is an individual credential, which belongs to the individual. I attest that by linking my BCSP customer record to my organization group record, I agree to share my status information (excluding exam results) available to the organization. I understand that I am responsible for certification-related fees on my behalf, but I understand that I am responsible for my own recertification requirements. If I change organizations, or if my organization changes, I will update my customer record from the group record (if appropriate), update my contact information.

I agree

Submit

Please note, to ensure your GAM has access to pay fees/view necessary actions that may be taken on your behalf, you are responsible for payment of any fees/actions needed for each of your credential(s).

51 Click "Next"

• Validation/Attestation

• **Group Management**

• Application Checkout Options

• Review

What Is a "Group"?

Employers, unions, and other organizations have the option to manage credentials, payments, and purchases through the Group Management page. If you are an employer and you do so, you may link yourself to the group and manage permissions page.

Next

Web Browsers: The BCSP Certification Management System (CMS) runs best in Google Chrome.

[Return to Menu](#)

52 Under the Application Checkout menu, you will have to add to the application and exam to your shopping cart. This will allow the CITF to pay for the application and exam fees.

You are Currently Editing Application: 394231

Status: Application Pending

- Instructions
- Training Received
- Apprenticeship / Education
- Work Experience
- Validation/Attestation
- **Group Management**
- **Application Checkout Options**
- Review

Exam Product Selection

📢 We've added a few more options to the app what is included:

Application + (1) Single Exam (authorization OR Application + Exam Bundle Purchase (1 Exam unsuccessful))

*If your application is denied and you've purchased application fee and refunded the exam fee minus...

Please select which item you would like

Application only

Application + single exam

Application + bundle exam

53

Click the "Application + single exam" field.

• Work Experience

• Validation/Attestation

• Group Management

• **Application Checkout Options**

• Review

We've added a few more options to the application checkout. If you are interested, what is included:

Application + (1) Single Exam (authorization upon application review and eligibility)
OR
Application + Exam Bundle Purchase (1 Exam, 1 online Self-Assessment, and 1 unsuccessful)

*If your application is denied and you've purchased a single exam or exam bundle, application fee and refunded the exam fee minus the discounted amount.

Please select which item you would like to add to the cart.*

Application only

Application + single exam

Application + bundle exam

Next

Web Browsers: The BCSP Certification Management System (CMS) runs best in Google Chrome

54

Click "Next"

• Application Checkout Options

• Review

Application + Exam Bundle Purchase (1 Exam, 1 online Self-Assessment, and unsuccessful)

*If your application is denied and you've purchased a single exam or exam bundle, application fee and refunded the exam fee minus the discounted amount.

Please select which item you would like to add to the cart.*

Application only

Application + single exam

Application + bundle exam

Next

Web Browsers: The BCSP Certification Management System (CMS) runs best in Google Chrome

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Double-check all three status boxes for the green check mark. If a green checkmark is under status, it is correct.

Eligibility requirements are completed.

The minimum requirement has not been entered/met. The green ✓ means the minimum has been entered/met. All requirements must be met before your application can be submitted.

	Status	Message
education submit min	✓	
received	✓	
n	✓	

ion Management System (CMS) runs best in Google Chrome and Mozilla Firefox.

56

the minimum requirement has not been entered/met. The green ✓ means the minimum has been entered/met. All requirements must be met before your application can be submitted.

y

	Status	Message
education submit min	✓	
received	✓	
in	✓	

ation Management System (CMS) runs best in Google Chrome and Mozilla Firefox.

[Return to Menu](#)

57

the minimum requirement has not been entered/met. The green ✓ means the minimum has been entered/met. All requirements must be met before your application can be submitted.

y

	Status	Message
or education submit min	✓	
received	✓	
ion	✓	

ation Management System (CMS) runs best in Google Chrome and Mozilla Firefox.

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Click "Submit App & Checkout"

- Training Received
- Apprenticeship / Education
- Work Experience
- Validation/Attestation
- Group Management
- Application Checkout Options
- **Review**
- **Submit App & Checkout**

The red X means the minimum requirement has not been entered/met. All requirements

Summary

Requirement
Work experience or education submit min
STS-C Training Received
Validation/Attestation

Web Browsers: The BCSP Certification Management System (CMS) r

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You are now done with the application. The CITF will pay all the fees that associated with the application and

STION APPLICATION FEE () paid by Carpenters International	1	\$108.00
Exam) () paid by Carpenters International Training Fund	1	\$185.00

Shipping	\$0.00
Tax	\$0.00
Total to Pay Now	\$293.00

ode

r the Promotional

Apply Promotional Code

60 Click "Log Out"

